Government of India
NATIONAL FILM ARCHIVE OF INDIA
Ministry of Information and Broadcasting
Law College Road, Pune-411 004

No. 651/28/2006-AM

Dated19th July, 2010

TENDER NOTICE

The National Film Archive of India, Pune have huge number of paper documents like Wall posters, Booklets and Photographs. These documents are in various sizes and required to be repaired and rehabilitated in a scientific manner with the processes of deacidification, cleaning, repairing and to provide backing of banana paper as per the conservation activities. At present NFAI has approximately number of documents- Wall posters 15000, Photographs 1,15,000, Song booklets 12000, Film Pamphlets/folders 5500. These documents are in various sizes (all in inches): 2x3, 4x6, 5x7, 8x10, 10x12, 12x15, 16x20, 20x30, 30x40, 30x40 and above, Books and Booklets from 8 pages and above.

To carryout the above conservation work, sealed quotations are invited from the authorized conservators. There are no Tender forms etc. Conservators are required to submit their sealed quotations in their letterhead. Quotations along with the terms and conditions including period of time to complete the above conservatory work is to be addressed to **The Director, National Film Archive of India, Law College Road, Pune-411 004.**

Please note we will not allow any escalation/enhancement in the rate once quoted till the conservation assignment is fully completed. Ten percent Performance Bank Guarantee will have to be deposited by the successful bidder on total cost before the work is undertaken. Successful Tenderer will have to enter into an agreement with government terms and conditions on the stamp paper. Two percent Income Tax will be recovered on total cost including VAT. Tenderer should have PAN Number for Income Tax purposes and valid VAT Registration Number with the sales tax authority. NFAI being a Central Govt.Department is exempted from Octroi duty/levy. Material being used for the conservation work should be new brand, standard and good quality. The Tenderer should also enclose a list of organizations where similar type of work is carried out in the past.

Sealed quotations are to be submitted on or before 30th September, 2010 by 1600 hrs.
Quotations will not be accepted on Fax and e-mails.
NFAI authority reserves the right to accept or reject any or all part of the quotations without assigning any reasons thereof.
This Tender Notice is also available on our website: **nfaipune.gov.in**

VTDadha

Director
National Film Archive of India
Law College Road, Pune-411004

Place: Pune
Dated:19.07.2010