

**NATIONAL FILM ARCHIVE OF INDIA  
P.O. BOX NO. 810, LAW COLLEGE ROAD,  
PUNE - 411 004  
PH.NO. 25652259 / 25659487 / 25658253  
Fax : 020-25670027 E-mail :nfai@vsnl.net**



**Established in 1964,  
as a media unit  
under the Ministry of Information and Broadcasting.  
Full member of the International Federation of Film Archives, since May 1969.**



### **OUR VISION**

**To acquire and preserve Indian and international film classics, books and journals and other ancillary material related to cinema**

**To disseminate film culture through the long and short-term courses in film appreciation, screening programmes, supporting the film training institutions with films and faculty**

**To promote research on Indian Cinema**

**To build up an aural History of Indian Cinema through interviews of eminent personalities**

**To publish Monographs, filmographies, pamphlets, programme notes on cinema**

**To extend facilities to filmmakers, research scholars and students of cinema**

### **OUR MISSION**

**To acquire:**

**National and State Award winning films**

**Indian Panorama films**

**Box-office hits**

**Films shown in international film festivals**

**Film adaptations of famous literary works**

**Films representing different genres of Indian Cinema**

**News-reels, documentaries representing the categories mentioned above**

**Selected foreign films representing national cultures, genres of the major filmmakers from different countries**

**Books and periodicals covering Indian and World Cinema, Festival Publications, Ancillary material i.e. Song booklets, photographs, wall posters, pamphlets, folders on Cinema**

## **OUR PATRONS**

**The Copyright owners or the Producers of the films**

**Private collectors of films, ancillary material**

**Institutions connected with the film medium in any capacity desirous of depositing the material with or without compensation**

## **OUR CLIENTS**

**Copyright owners or the producers of the Films**

**Research scholars from India and abroad**

**students and teachers of cinema, journalism, mass communication**

**Any individual interested in referring to the material deposited with us**

## **OUR SERVICES**

### **FILMS**

**To supply the films for video copying / duping / correction of the negatives or Master Prints to the producer/copyright owner**

**To supply films for copying of the extracts, against permission from the copyright owner**

**To supply films for non-commercial use to the film training institutions, film societies, cultural organizations for academic / joint screening programmes**

**To extend film support to various courses**

### **ANCILLARY MATERIAL**

**To supply photographs / slides to the interested individuals for non-commercial use**

**To supply ancillary material and synopsis of films for research and reference**

**To supply Xerox copies of press clippings / song booklets / pamphlets for research & reference**

### **BOOKS AND PERIODICALS**

**To supply books and periodicals to the students, research workers, journalists and any individual interested in using the library**

**To supply Xerox copies of selected portions**

### **RESEARCH SCHEMES**

**To promote research on any aspect of Indian cinema by way of awarding research fellowship for a period of two years**

**To award fellowship to do a monograph on an important personality connected with the development of Indian Cinema**

**To build up an oral history by recording interviews of eminent personalities**

## **FILM APPRECIATION COURSE**

For nearly three decades the NFAI has been conducting an annual Film Appreciation Course of four weeks' duration in collaboration with FTII. Participants from different professions from all over India are exposed to the best of Indian and world cinema. Among the major topics taught are the basics of the film medium, cinema as an art, film history, film theory and the relationship of cinema to other arts. The archive conducts similar short courses on similar lines at various other centres in the country. These have evoked a tremendous popular response and contributed to the spread of awareness to have an analytic framework in which to view and study films in our cinema-saturated culture.

## **THEATRE FACILITIES / VIEWING FACILITIES**

To provide viewing facilities of Main theatre (330 seats), Preview Theatre (30 seats) and other equipment at the following rates approved by the Govt. :

### **Viewing Charges :-**

Preview Theatre - Rs.1,000/- per hour  
Main Theatre - Rs.2,000/- per hour  
Steenbeck-Rs.150/- per hour + service charges  
VHS viewing - Rs. 50/- per hour (inclusive of  
VHS Cassette)

### **• OUR ORGANIZATION**

Our headquarters at Pune, is organized into the following sections :

**Head of Administration and  
Grievance Officer :**

**Shri V.H. Jadhav  
Director  
Ph. No. 25652259**

**Film Preservation Section :**

**Shri K.A.Dhiwar  
Film Preservation Officer  
Ph.No. 25658049**

**Film Library  
Documentation Section  
Book Library, Distribution  
Library**

**Film Library Officer  
Ph. No. 25658253**

**Administration : Officer :**

**Smt. L.A. Suri  
Administrative Officer  
Ph. No. 25659379**

The Regional Offices are at the following places :

<b>Bangalore</b>	<b>The Regional Officer National Film Archive of India 4th Floor, E Wing Kendriya Sadan Koramangala Bangalore – 560 034 Phone : 25520137</b>
<b>Calcutta</b>	<b>The Regional Officer National Film Archive of India C/o SRFTI, EM Bypass Road P.O.Panchsayar Kolkatta - 700 094 Phone : 24323487</b>
<b>Thiruvananthapuram</b>	<b>The Regional Officer National Film Archive of India Chalachitra Kalabhavan Vazhuthacaud Thiruvananthapuram – 695 014 Phone : 2325210</b>

#### **ALLOCATION OF WORK AMONG THE SECTIONS**

##### **Film Preservation Section:**

To take care of the film material by periodic checking of the films. This helps to identify the decaying material which needs immediate attention and to take precautionary measures

To handle the services to producers / copyright owners

##### **Film Library:**

To look after the acquisition of films.

To cater to requirements of the Distribution Library members, Joint screening programmes

To supply films for special screenings, courses, seminars etc.

To supply films for national and international festivals

To extend theatre facilities

##### **Service charges for the films:**

**B&W / Color - Rs.100/- per reel**

##### **Documentation Section:**

To acquire Ancillary material like Photographs, Wallposters & Song Booklets

To preserve Ancillary material

To maintain press clippings files of film reviews, film personalities and other important aspects of Indian Cinema

To supply stills / photographs / slides to research scholars, journalists, festival organisers

To organize exhibitions of photographs, wall posters

To handle the Research programme of NFAI and Film Appreciation Course

To handle public queries

**Service charges : Supply of photographs / slides - 20%**  
**Service Charges of actual cost**  
**Xerox facilities are provided at 20%**  
**Service Charges of the actual cost.**

**Book Library:**

**To extend services to the students, research workers,**  
**To sell Archive publications.**  
**To supply Xerox copies of the material selected**  
**Service charges: Xerox facilities are provided at 20% services of the actual cost.**

**GRIEVANCES**

**As a first step, we request the citizen to approach the concerned department directly**

**Provide a clear statement of grievance giving case and background with officials previously approached for redress**

**Allow normal time for the procedures and be assured that the grievance will be properly redressed**

**However, if you are not satisfied please contact our Grievance Officer :**

**Shri V.H. Jadhav,**  
**Director**  
**National Film Archive of India**  
**P.O. Box No. 810**  
**Law College Road**  
**Pune 411 004**  
**Ph. No. 25652259**

**NATIONAL FILM ARCHIVE OF INDIA**

**Name of the Media Unit : National Film Archive of India, Pune**

Schemes specially meant for citizens	How to apply for the schemes mentioned in Col. 2	The procedures involved and time norms for implementation.	How and whom to contact
<p><u>Film Circle membership:</u> where one feature film is screened on every Saturday at 6.30 p.m. in the Main Auditorium of NFAI. Membership is valid for one calender year.</p>	<p>Application forms for Fresh Membership and Renewal of membership are available in office and website : <a href="http://www.nfaipune.gov.in">http://www.nfaipune.gov.in</a></p>	<p>The Application has to be accompanied by a Demand Draft of Rs. 2000/- towards annual membership fee drawn in favour of Administrative Officer, NFAI, Pune and 2 passport size photographs.</p>	<p>Contact person : Smt.Veena Kshirsagar Tel. : 25658253</p>
<p><u>Distribution Library:</u> Various film societies, educational institutions and cultural organiza-tions are members of the NFAI Distribution Library.</p>	<p>Application forms for Fresh Membership and Renewal of membership are available in office and website : <a href="http://www.nfaipune.gov.in">http://www.nfaipune.gov.in</a></p>	<p>The Application has to be accompanied by a Demand Draft of Rs.1,000/- towards annual membership fee drawn in favour of Administrative Officer, NFAI, Pune. The applications are carefully scrutinised as per the terms and conditions for such memberships and members enrolled in the Distribution Library of NFAI. Films are supplied by Railway on payment of nominal Service Charges and Freight Charges.</p>	<p>Contact person : Shri. S.R. Manohar Tel. : 25658253</p>

<p><u>Film Appreciation Course</u> NFAI in collaboration with FTII organises a four-week course in May-June every year.</p>	<p>Format of the Application is available in the advertisement of the FAC appearing in all national dailies and website: <a href="http://www.nfaipune.gov.in">http://www.nfaipune.gov.in</a></p>	<p>The application has to be accompanied by two passport size photographs and a Demand Draft of Rs. 200/- drawn in favour of Administrative Officer, NFAI, Pune.</p> <p>The applications are screened and scrutinized by a Sub-Committee and the final decision for admission rests with Director, NFAI and Director, FTII.</p>	<p>Contact person : Smt. Arti V. Karkhanis Tel. : 25658253</p>
<p><u>Research Programme of NFAI:</u> NFAI has 3 categories under this programme.</p> <p>1.<u>Research Fellowship</u> for one year with a monthly allowance of Rs.5,000/- and contingency allowance of Rs.25,000/-. The research has to be conducted on an inter-disciplinary topic on Indian Cinema.</p> <p>2.<u>Monograph Project</u> to be completed in six months with a consolidated honorarium of Rs.30,000/- only. The scholar is expected to undertake research on a pioneering Indian Film Personality.</p> <p>3.<u>Audio-Visual History Project:</u> to be completed in six months with a maximum honorarium of Rs.10,000/- (Rs.1,000/- per hour of recorded interview) and incidentals. The scholar has to interview a film personality who has contributed to the growth of Indian Cinema.</p>	<p>Application forms for all the categories are available in office and website : <a href="http://www.nfaipune.nic.in">http://www.nfaipune.nic.in</a></p> <p><b><u>Applications are to be sent only in response to our advertisement.</u></b></p>	<p>The Applications are to be accompanied by the research proposal and two passport size photographs.</p> <p>The proposals are screened and scrutinized by a Sub-Committee and the final approval of the projects is under the purview of the NFAI Advisory Committee.</p>	<p>Contact person : Smt. Arti V. Karkhanis Tel. : 25658253</p>